

# Bruce C. Potter Memorial Scholarship Application Instructions

Scholarship Applications are due no later than May 6, 2016.

## Qualifications:

- The Bruce C. Potter Memorial Scholarship is a competitive annual award for High School Seniors or Non-Traditional learners in good standing who have completed one or more Northern Area Health Education Center (NAHEC) programs, and have been accepted and will be entering a healthcare training program in the next semester cycle.
- Applicants must be residents of Jefferson, Lewis, St. Lawrence, Franklin, Clinton, or Essex counties.
- The Scholarship selection criteria is based on academic achievement, community engagement, career plan, character, and personal (summary) statement.
- The Bruce C. Potter Memorial Scholarship recipient shall be provided a monetary award determined by the NAHEC Board of Directors based on funding availability.

## Instructions:

- Application  
Information regarding NAHEC, programs and the Bruce C. Potter Memorial Scholarship may be accessed on [www.hwapps.org/program/BCPscholarship](http://www.hwapps.org/program/BCPscholarship). You may **Download the PDF** of the Application. If you have trouble downloading the Application, you may request a copy by contacting the NAHEC office at (315) 379-7701. Three personal and/or professional letters of references are required. References must accompany the Application in order for the candidate to be considered. An official transcript of your grades to date must be sent from your school to NAHEC by May 6, 2016.
- Submission  
Read and complete the Bruce C. Potter Memorial Scholarship Application as completely as possible. Please make sure the Application is typed or printed. Incomplete applications will not be considered. All applications must be addressed to: NAHEC, Inc. 105 Main Street, Canton, New York 13617, attention Richard K. Merchant, CEO, or submitted electronically to [thill@nahecnec.org](mailto:thill@nahecnec.org) no later than May 6.
- Selection  
Individual applications, references letters, and school transcripts shall be reviewed and scored competitively by the NAHEC Board of Directors. Recipients will be notified by June 1.
- Award  
The award will be presented at the Northern Area Health Education Center Annual Meeting scheduled for June 17, 2016 in Syracuse. **Please hold that date** as the scholarship recipient should be present to receive the award.